

# PROPERTY MANAGEMENT

## FULL SERVICE RENTALS AND SALES



FORT SASKATCHEWAN  
EDMONTON  
SHERWOOD PARK  
ST. ALBERT  
STURGEON COUNTY  
STRATHCONA COUNTY



RENTAL HOTLINE  
24 Hours Everyday  
**780-628-6683**  
rent@realtyexecutivesfocus.com

**WWW.123rentYEG.COM**

## MANAGEMENT FAQs

### MANAGEMENT FEE:

9% per month only charged when the property is rented. Minimum \$75 per month max \$150 per month. Average Fee is \$125 per month.

### LEASING FEE:

\$750 for 1 year lease \$500 for less than 12 month lease, any lease renewal, and or month to month lease

### DURATION:

Our contract is month to month and can be cancelled with 60 day notice. Any active leases at time of cancellation are transferred to registered owner.

### MAINTENANCE:

All work is on approval subject to the nature of the issue and timing when communicating the issues. All work can be viewed through the online portal for additional information and approvals.

### RENT ACCOUNTING:

Rent Collection Day Week 1  
Portfolio Accounting Week 2  
Pay all Owners between the 10th and 15th of every month minus expenses.

### WORK OVERVIEW:

Prepare & Advertise Property, Screen & Approve Applications, Manage Lease Agreements, Inspections & Maintenance, File & Accounting Services, We Professionally Rent and Manage Your Investment

**REALTY  
EXECUTIVES**

FOCUS