

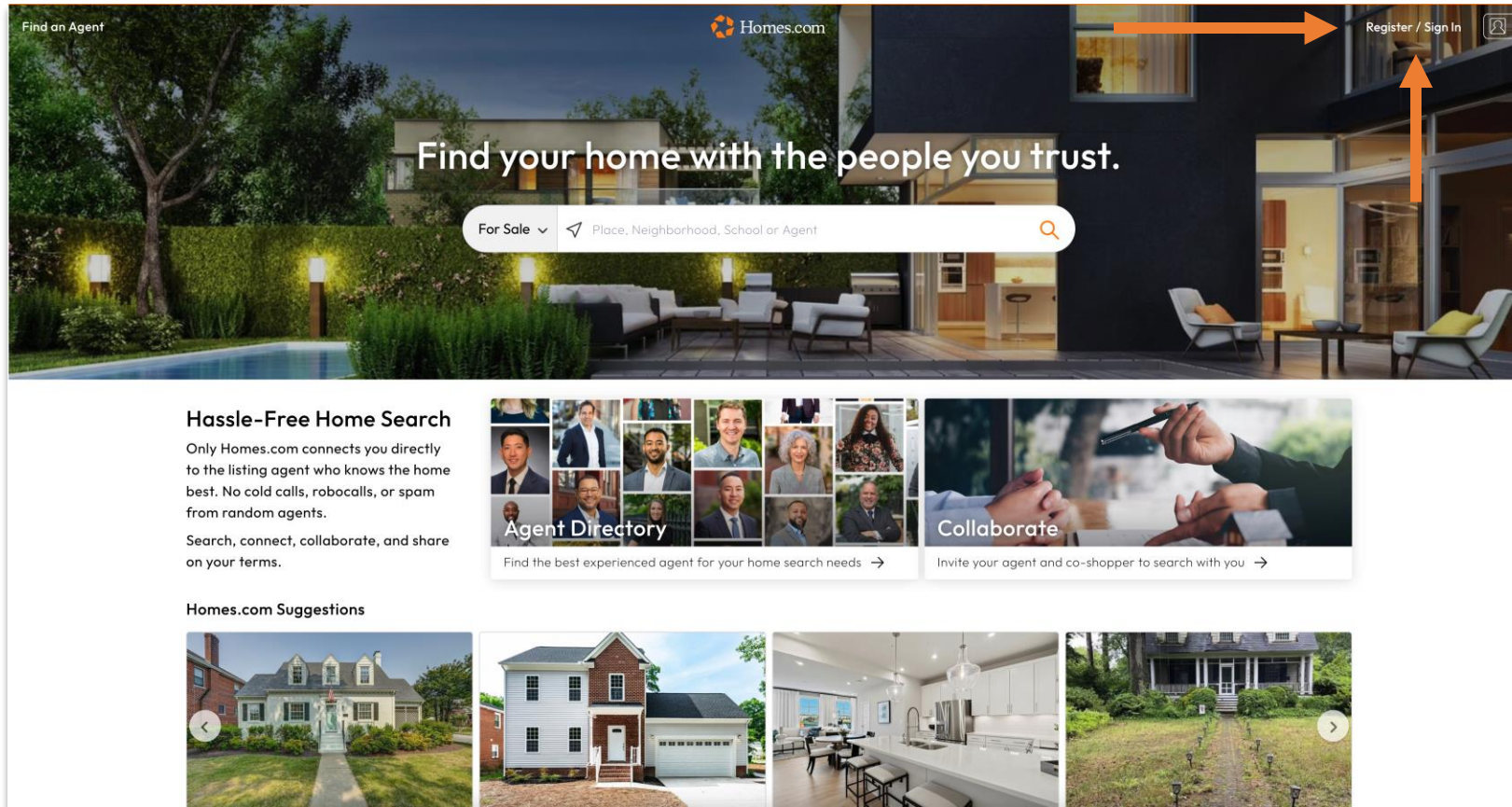


How to Login & Update Your Homes Pro Profile

An aerial photograph of a suburban neighborhood. The houses are mostly two-story, with various roof colors like grey, brown, and white. The trees are in full autumn foliage, with shades of yellow, orange, and green. A winding road cuts through the neighborhood. A large, semi-transparent white shape is overlaid on the left side of the image, containing the text.

Step 1: Logging In

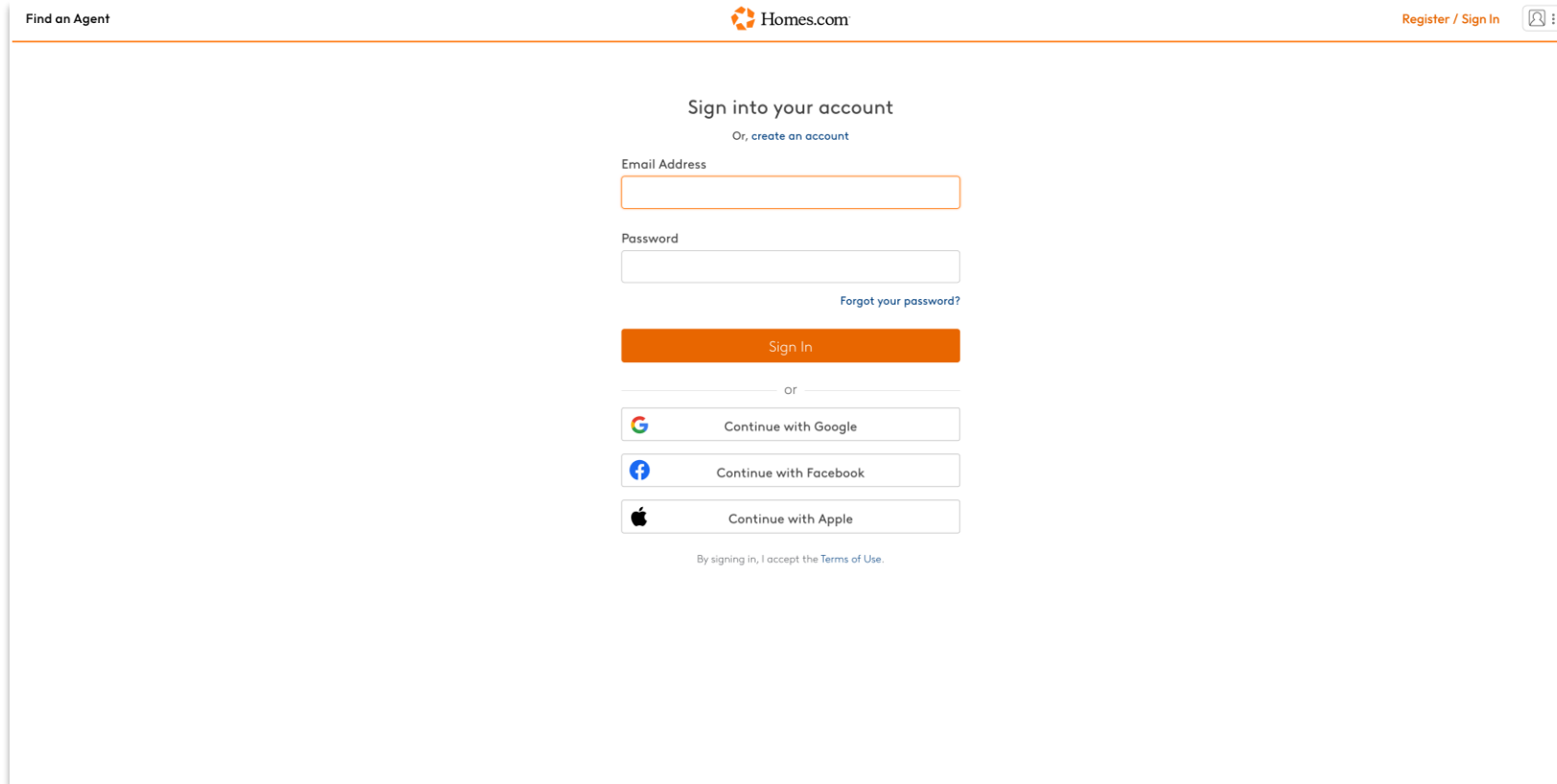
How to Login



Head over to Homes.com and select the Register / Sign In option in the top right hand corner.

You can register or use your existing Homes.com login or Homesnap login.

How to Login



The screenshot shows the login interface of the Homes.com website. At the top, there is a navigation bar with the text "Find an Agent" on the left, the "Homes.com" logo in the center, and "Register / Sign In" on the right. Below the navigation bar, the main content area is titled "Sign into your account" with a link "Or, create an account" underneath. The login form consists of two input fields: "Email Address" and "Password". Below the password field is a link "Forgot your password?". A large orange "Sign In" button is positioned below the form. Underneath the button, the word "or" is centered. Below "or" are three social login buttons: "Continue with Google" (with the Google logo), "Continue with Facebook" (with the Facebook logo), and "Continue with Apple" (with the Apple logo). At the bottom of the form, there is a small text line: "By signing in, I accept the Terms of Use."

Option 1:

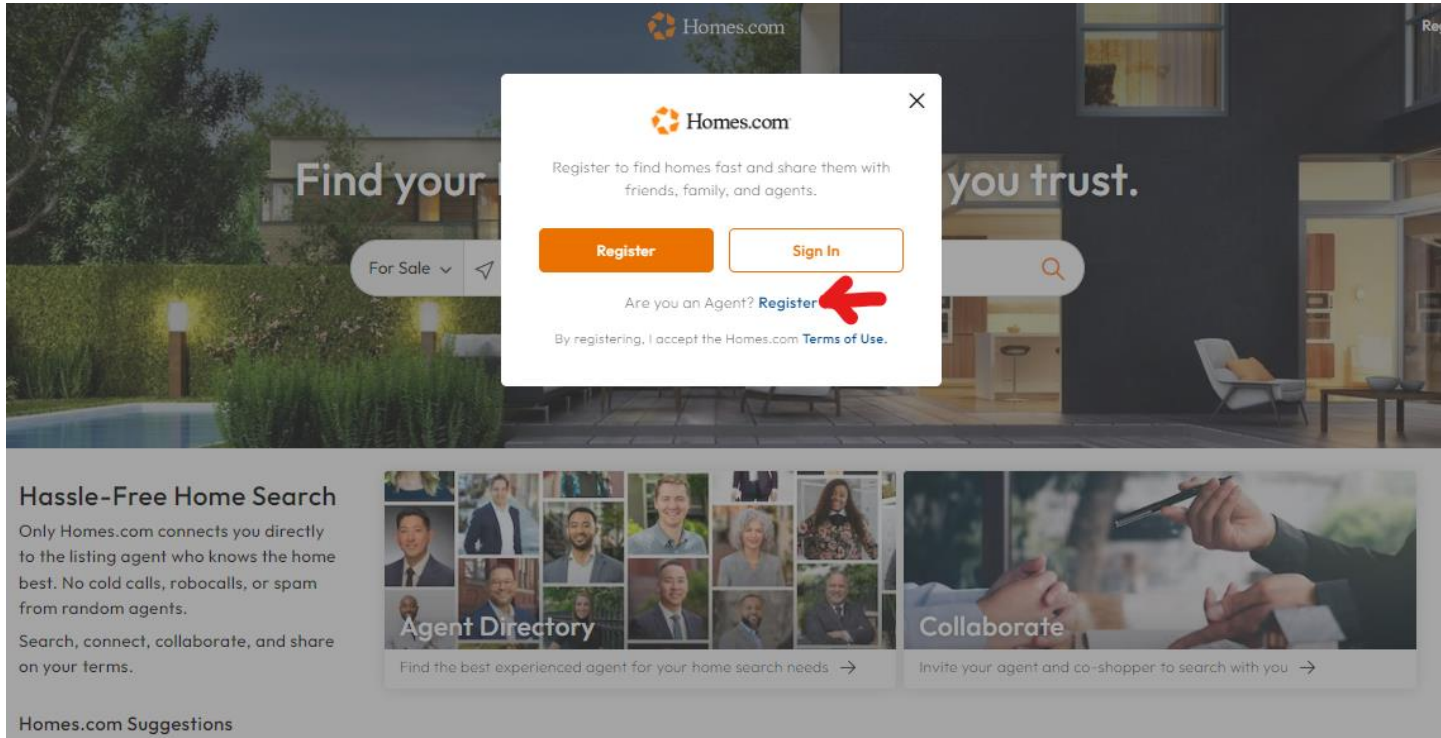
If you have an existing Homes.com login or Homesnap login, enter in your email and password.

How to Login

Option 2:

If you do Not have an existing Homes.com login or Homesnap login, click the "create an account link"

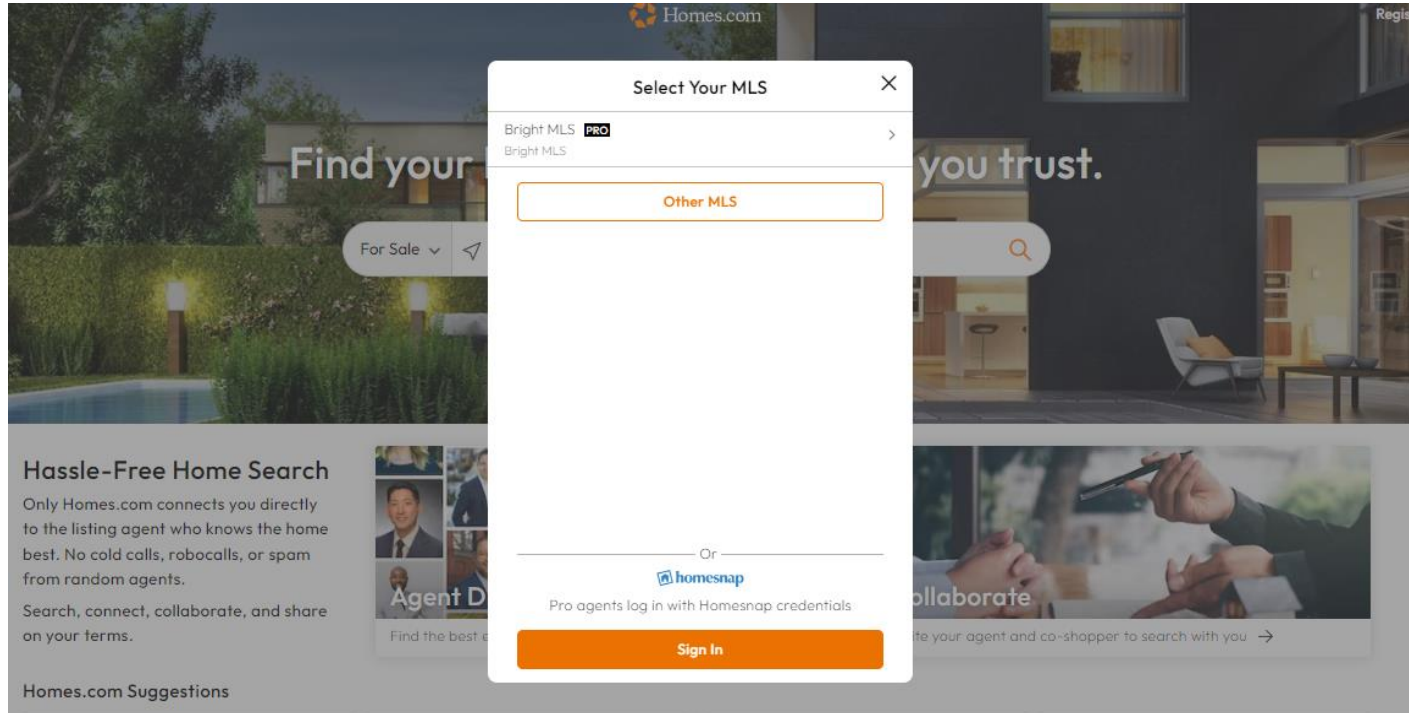
How to Login



Option 2 Continued:

Click the "Register" link next to "Are you an agent"

How to Login



Option 2 Continued:

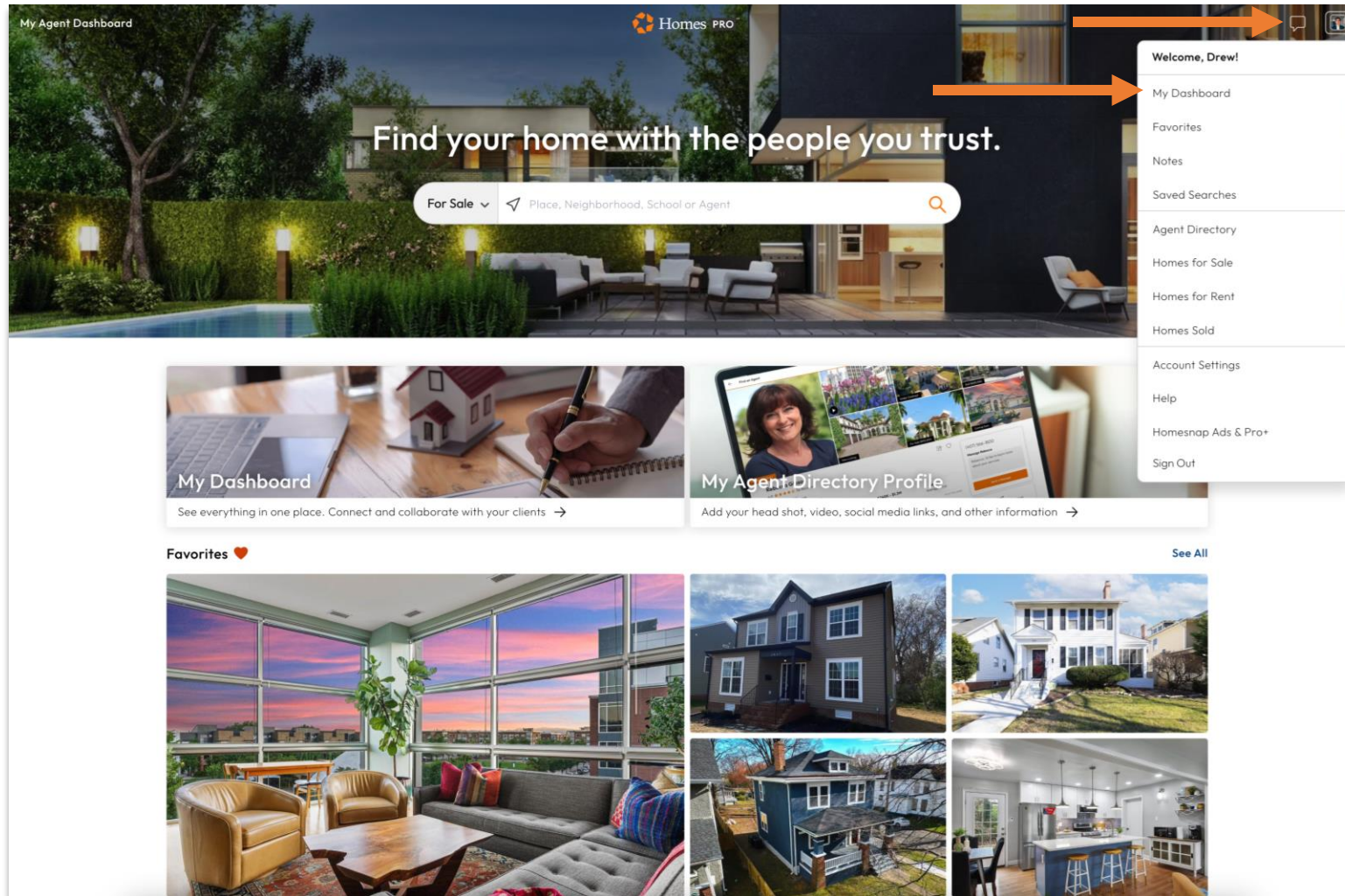
Choose your primary MLS and then go through the steps to verify your credentials and then you will be able to create your account.

Contact support@homes.com or call 800-431-5509 if you have problems.

An aerial photograph of a suburban neighborhood. The houses are mostly two-story, with various roof colors like grey, brown, and white. The trees are in full autumn foliage, with shades of yellow, orange, and green. A winding road runs through the center of the neighborhood. The overall scene is peaceful and well-maintained.

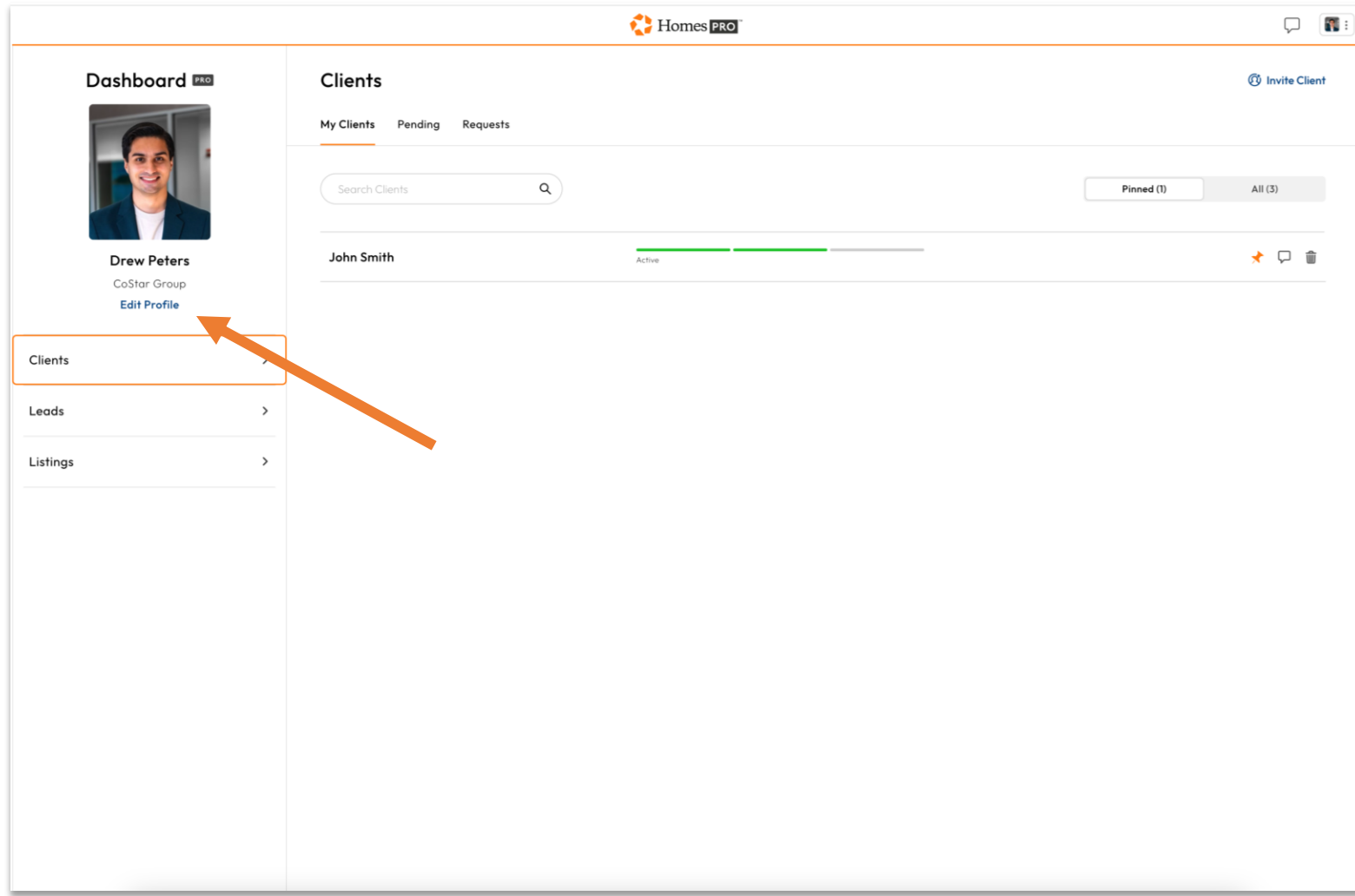
Step 2: Updating Your Profile

Updating Your Profile



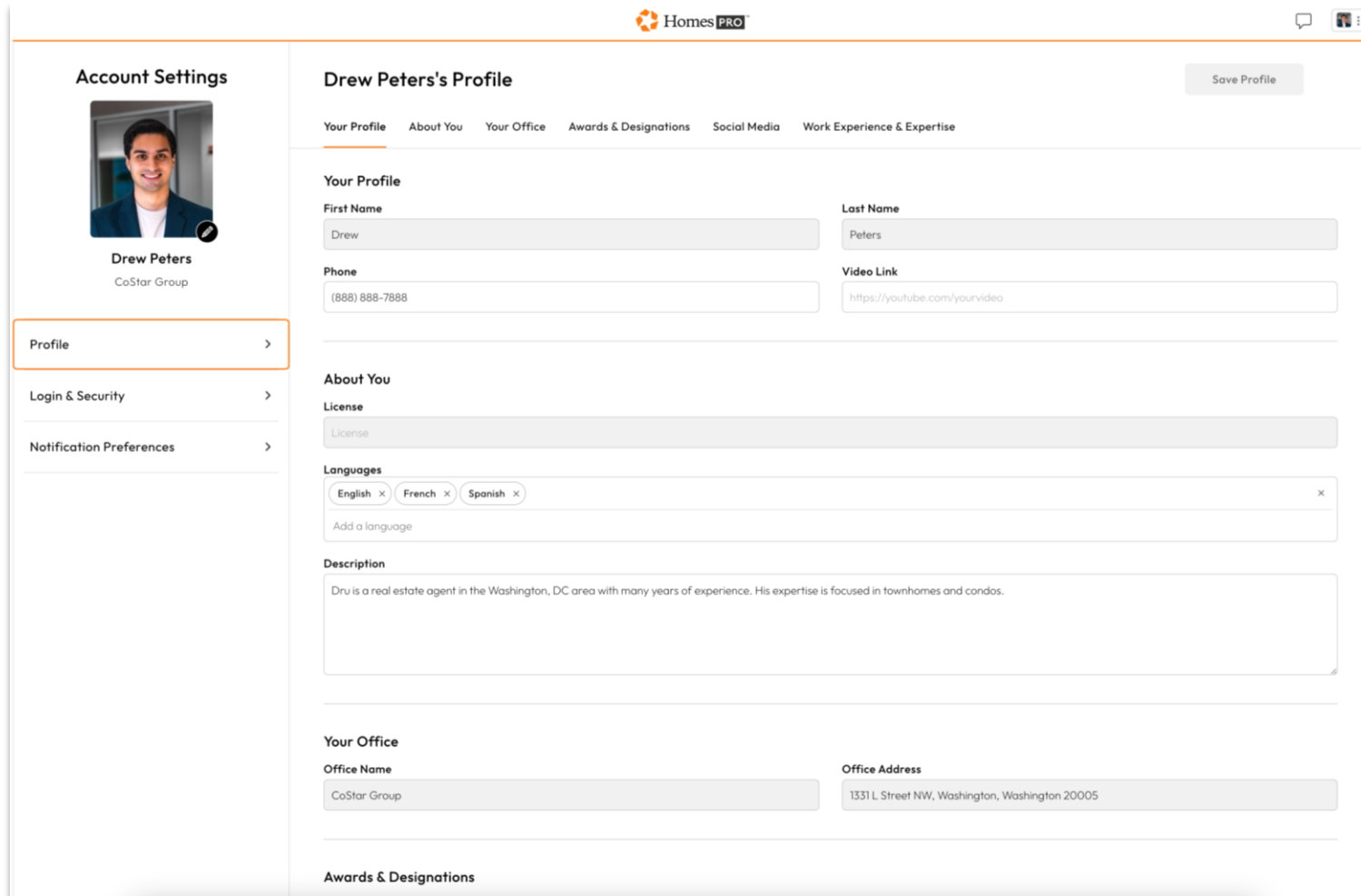
To update your profile, hover over your photo in the top right corner and click **“My Dashboard”**

Updating Your Profile



Once you're in the dashboard, click **"Edit Profile"**

Updating Your Profile: Agent Information




The screenshot shows the 'Drew Peters's Profile' page on the Homes.com PRO platform. The page is divided into a left sidebar for 'Account Settings' and a main content area for the profile. The 'Account Settings' sidebar includes a profile picture of Drew Peters, his name, and the 'CoStar Group' affiliation. Below this, there are three menu items: 'Profile' (highlighted with an orange border and a right arrow), 'Login & Security', and 'Notification Preferences'. The main content area is titled 'Drew Peters's Profile' and has a 'Save Profile' button in the top right corner. It features a horizontal tab bar with six categories: 'Your Profile' (selected), 'About You', 'Your Office', 'Awards & Designations', 'Social Media', and 'Work Experience & Expertise'. Under the 'Your Profile' tab, there are four sections: 'First Name' (Drew), 'Last Name' (Peters), 'Phone' ((888) 888-7888), and 'Video Link' (https://youtube.com/yourvideo). Below these is the 'About You' section, which includes a 'License' field, a 'Languages' section with 'English', 'French', and 'Spanish' tags, and a 'Description' text area containing a bio about Drew Peters. At the bottom of the profile section is the 'Your Office' section, with 'Office Name' (CoStar Group) and 'Office Address' (1331 L Street NW, Washington, Washington 20005). The 'Awards & Designations' section is partially visible at the very bottom.

This is where you can update your profile to include languages and a bio.

Updating Your Profile

Homes PRO

Account Settings



Drew Peters
CoStar Group

Profile >

Login & Security >

Notification Preferences >

Drew Peters's Profile

Save Profile

Your Profile About You Your Office Awards & Designations Social Media Work Experience & Expertise

Awards & Designations

Awards

Add an award

Designations

Add a designation

Social Media

f https://www.facebook.com/drewpeters

in https://www.linkedin.com/drewpeters

t https://twitter.com/handle

p https://pinterest.com/yourprofile

@ https://www.instagram.com/yourprofile

Work Experience & Expertise

Locations Served

Washington, DC × Arlington, VA ×

Add a city

Started Working

May 2019

Specializations

Distressed Properties

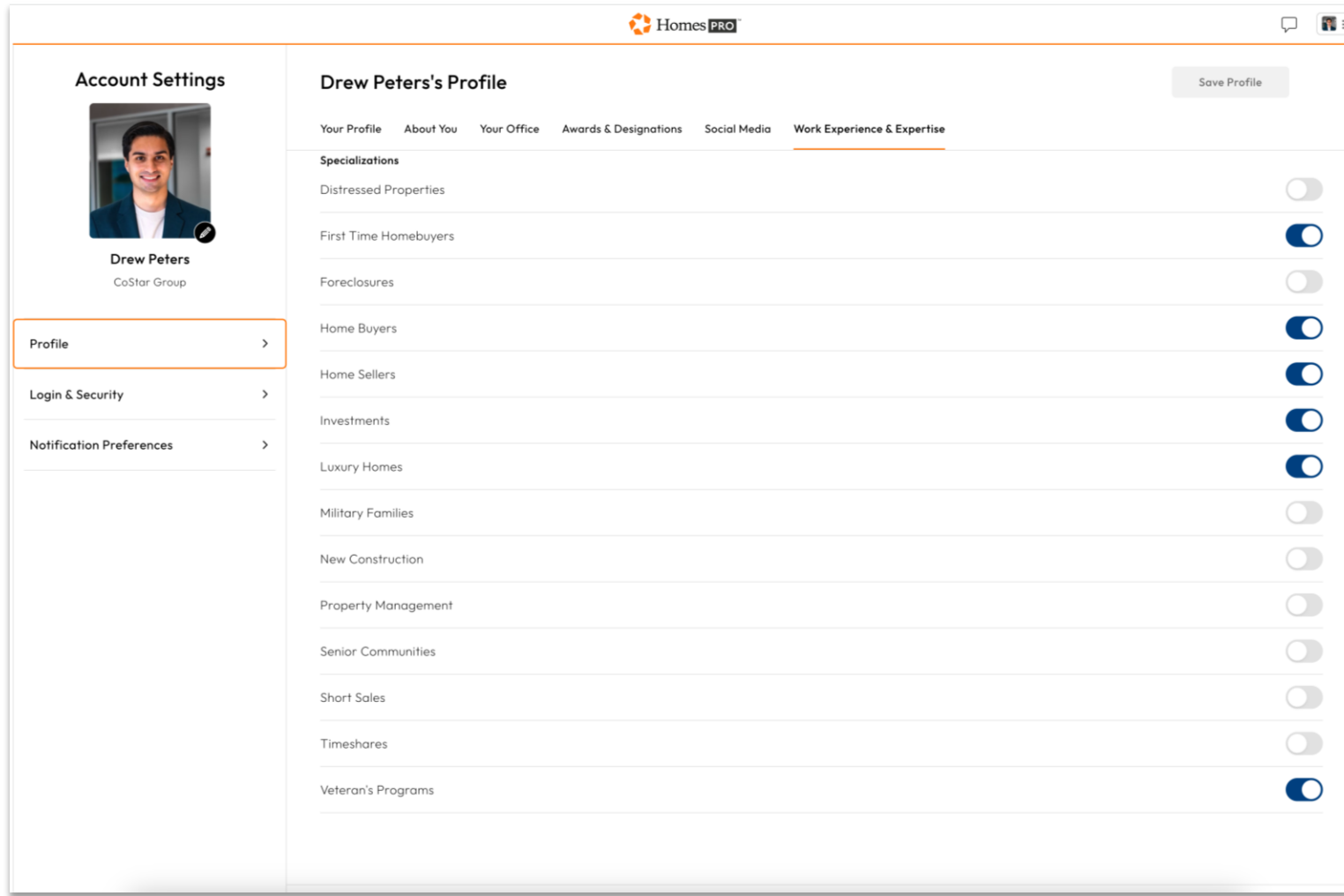
First Time Homebuyers

Foreclosures

Home Buyers

From here, you can add your awards, designations social media channels and areas you serve.


Updating Your Profile



The screenshot shows the 'Homes PRO' account settings interface. On the left, the 'Account Settings' sidebar includes a profile picture of Drew Peters, his name, and the CoStar Group affiliation. Below this, the 'Profile' option is highlighted in the sidebar menu. The main content area is titled 'Drew Peters's Profile' and features a 'Save Profile' button. The 'Work Experience & Expertise' tab is active, displaying a list of specializations with toggle switches. The toggles for 'First Time Homebuyers', 'Home Buyers', 'Home Sellers', 'Investments', 'Luxury Homes', and 'Veteran's Programs' are turned on, while others are off.

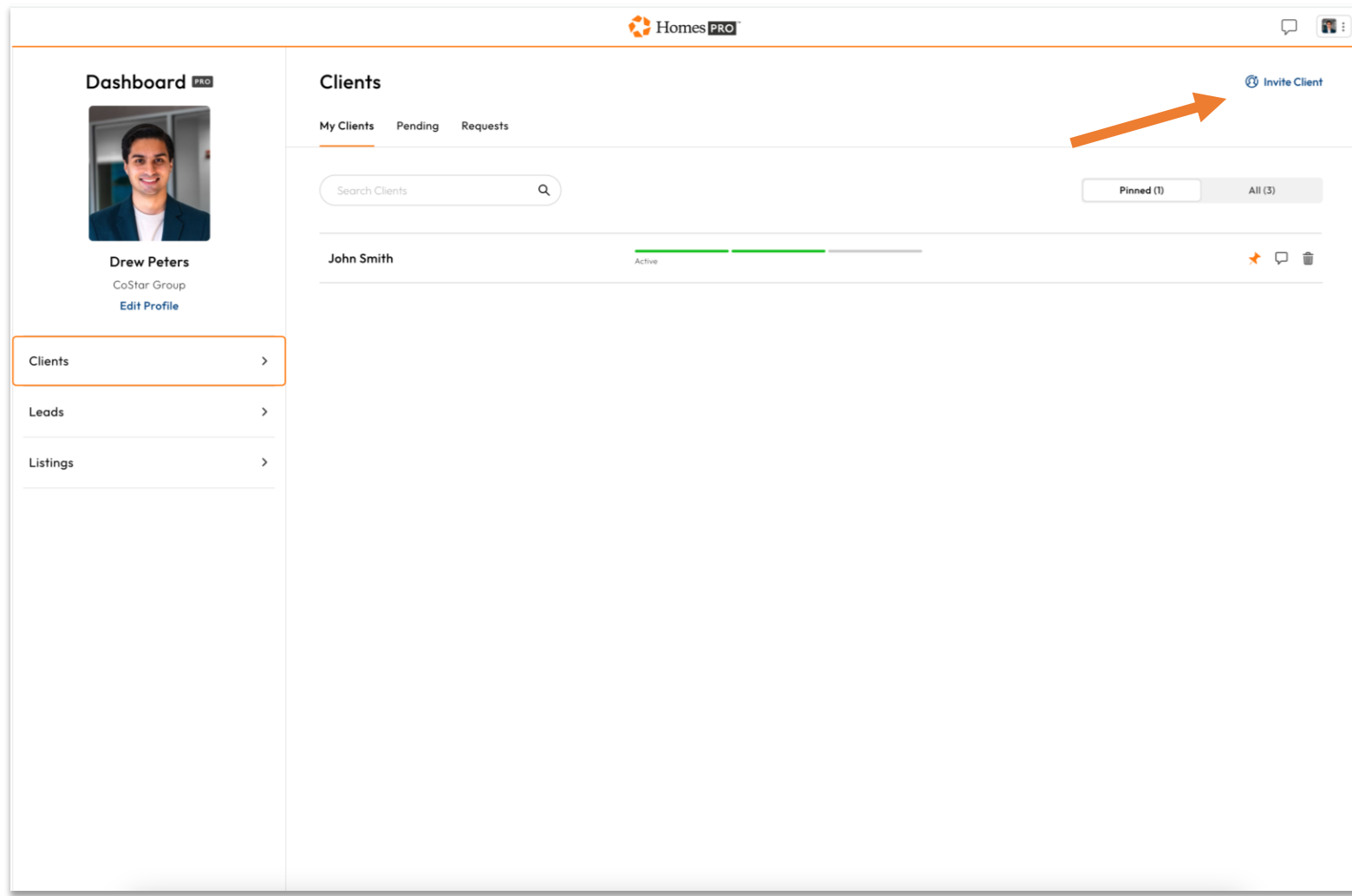
Specializations	Status
Distressed Properties	Off
First Time Homebuyers	On
Foreclosures	Off
Home Buyers	On
Home Sellers	On
Investments	On
Luxury Homes	On
Military Families	Off
New Construction	Off
Property Management	Off
Senior Communities	Off
Short Sales	Off
Timeshares	Off
Veteran's Programs	On

Here, you can add for concentrations and focus in your business.



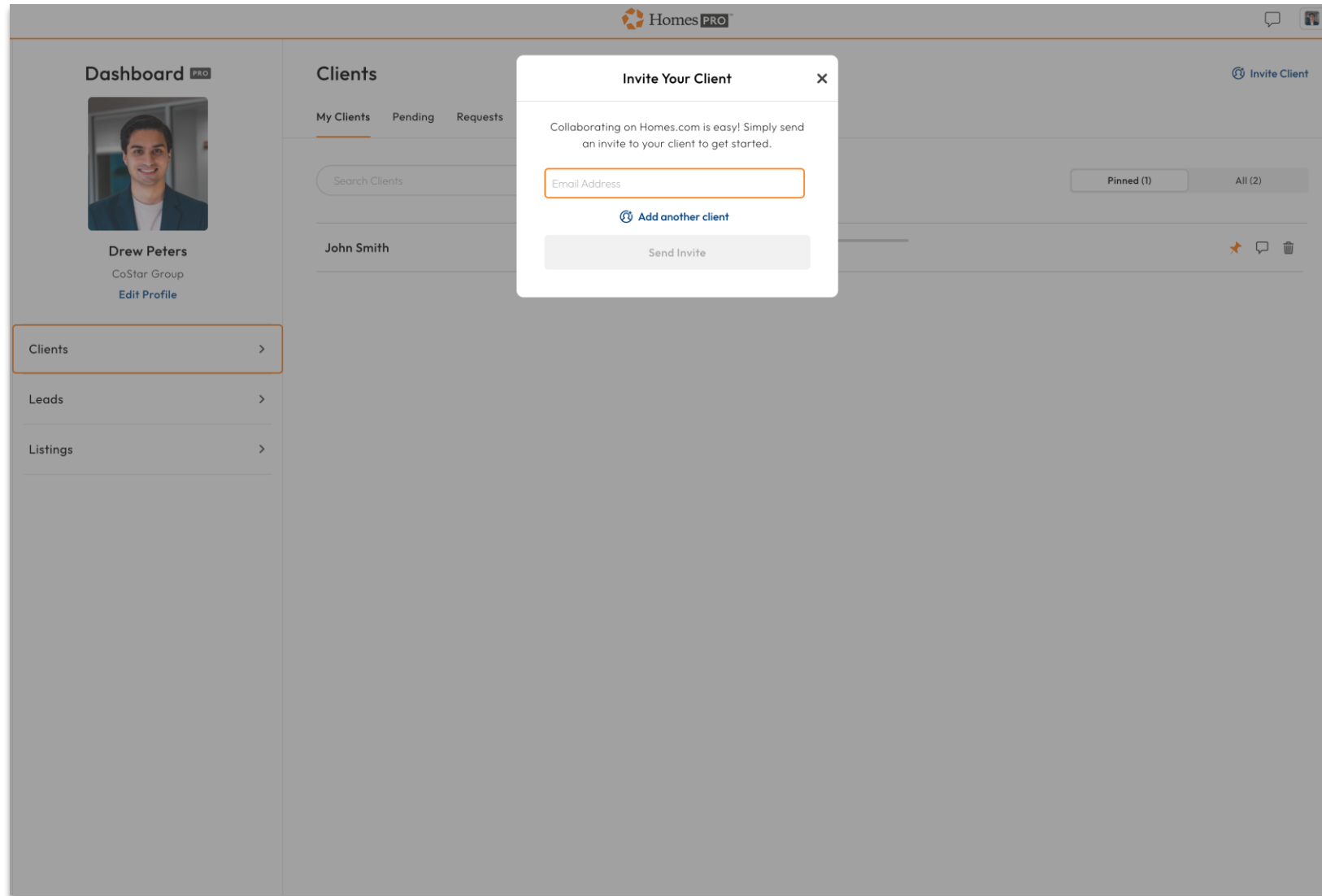
Step 3: Connect and Collaborate with Your Clients

Inviting a Client to Connect



From your Agent Dashboard, click **Invite Client**.

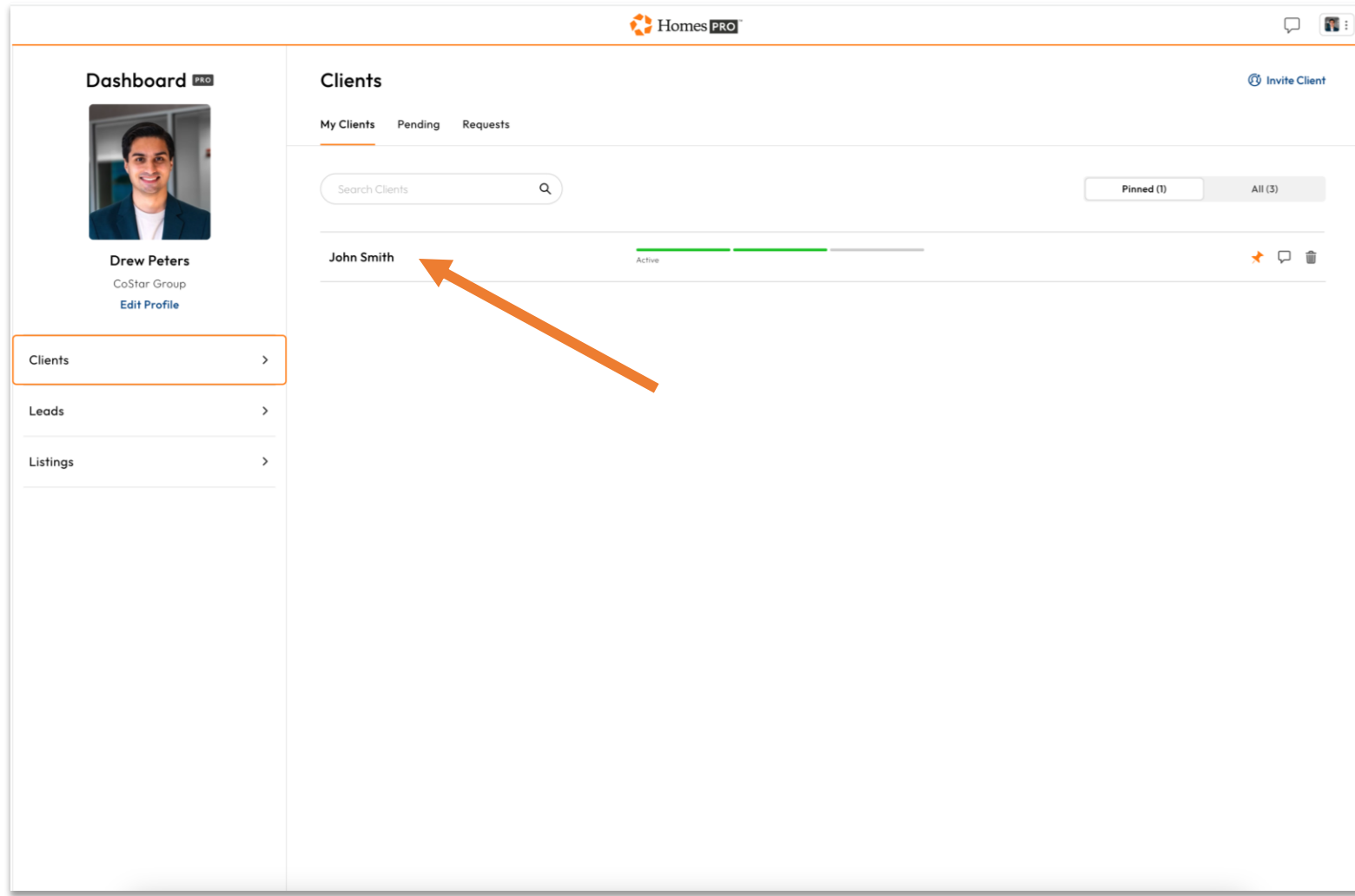
Inviting a Client to Connect



Type in the email address of your client, and they will receive an email to accept your connection request.

Once accepted, the client will appear under your client tab in the dashboard.

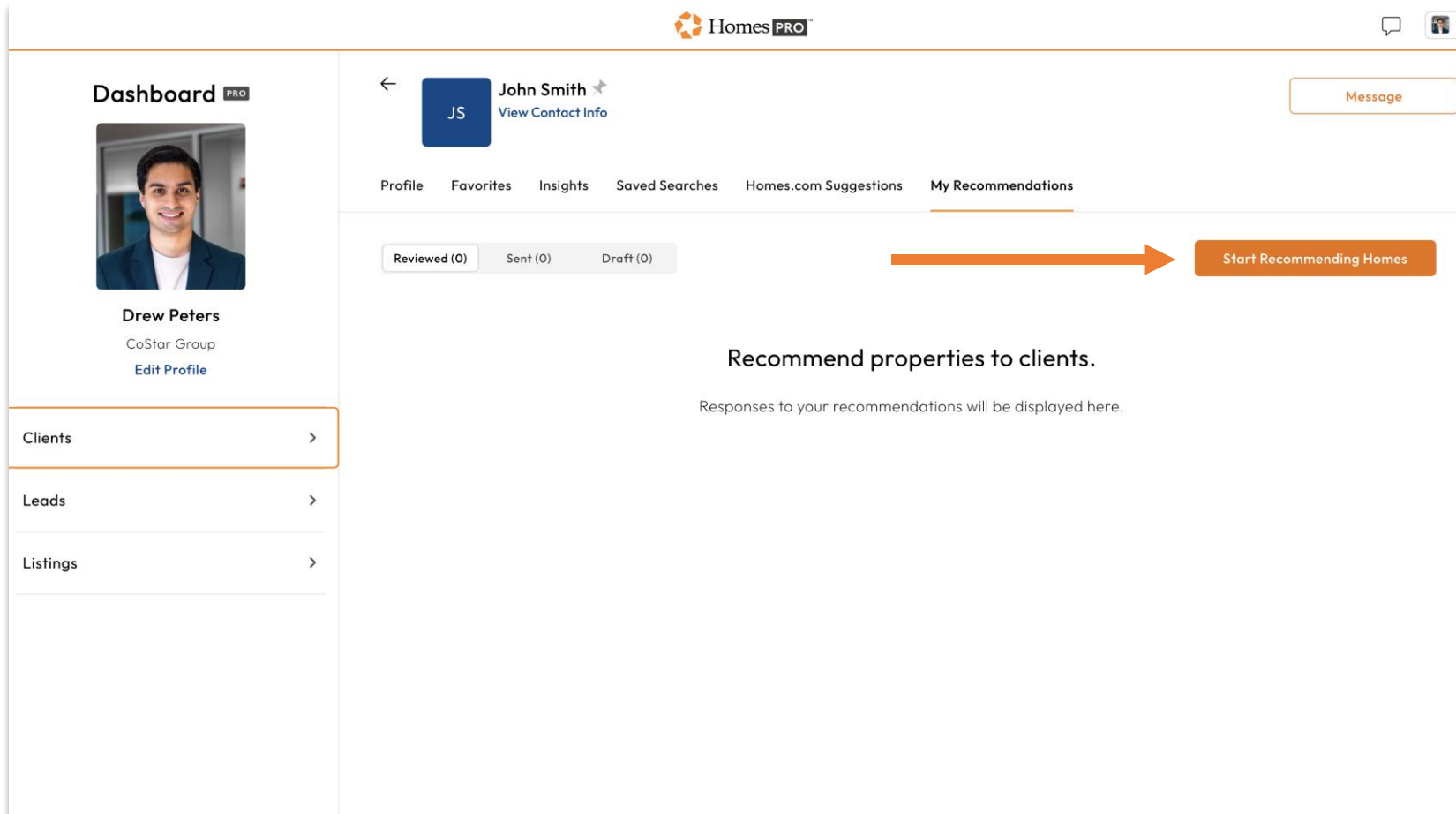
Collaborating with a Client



To start collaborating with a client from your dashboard, start by clicking on your client.

This will take you into the activity section.

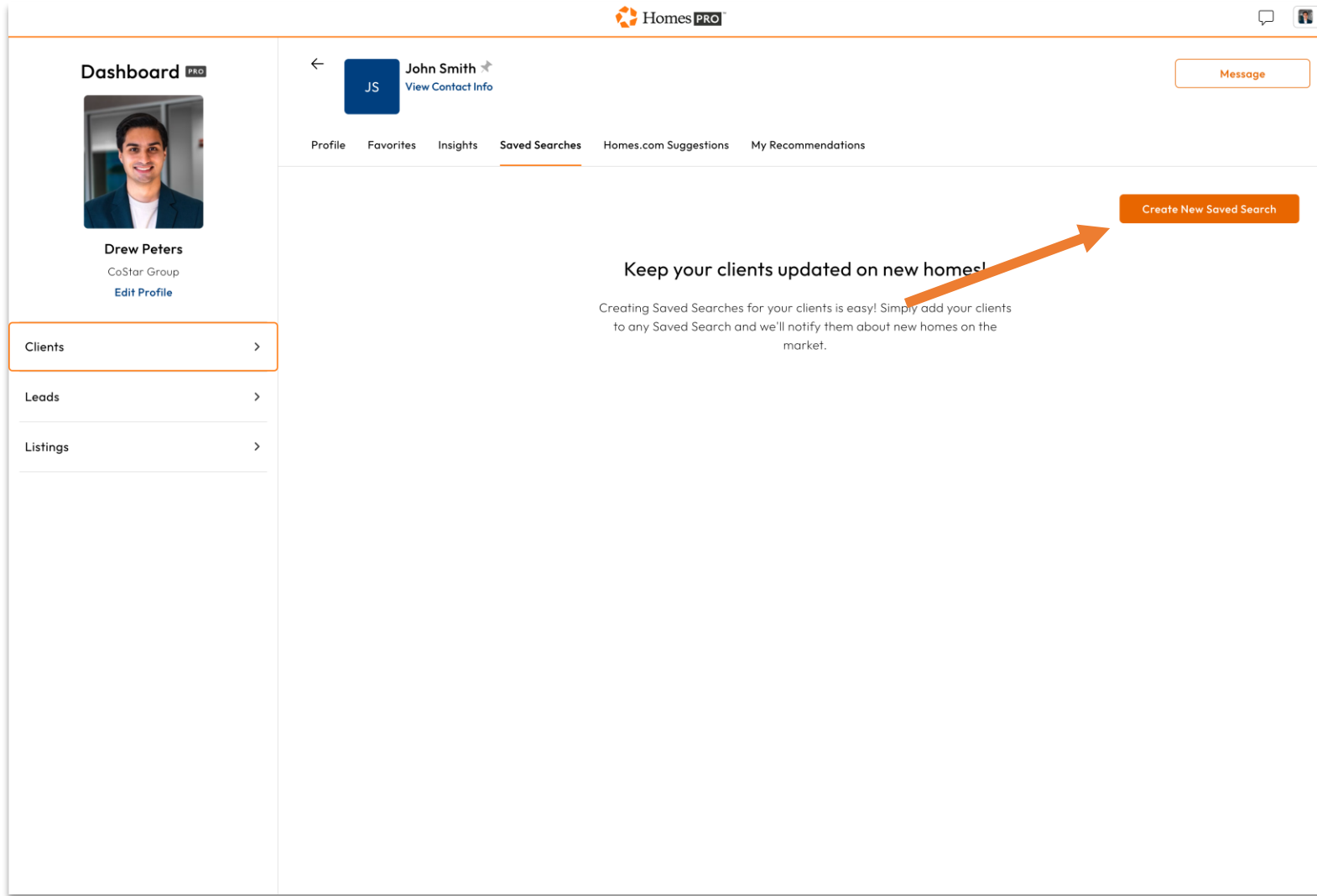
Recommending a Home



To recommend homes, click **Start Recommending Homes**

This will take you to the home search page where you can share homes directly with your client as a recommended home.

Creating a Saved Search



To create a saved search, click **Create New Saved Search**

This will bring you to the home search page where you can set certain criteria and save the search on your clients behalf.

Questions?

support@homes.com or call 800-431-5509